Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

December 23, 2020

Office Order No.:261-2020

For the greater interest of the Company, Mr. Kamrul (2105), Assistant Officer, Cash Section, Gopaldi Org. Office, Dhaka Zone-07 is hereby transferred to Cash Section, Notun Jurain FPR Centre, Dhaka Zone-13.

Mr. Kamrul is advised to report his joining to the Incharge, Notun Jurain FPR Centre along with Stationary Items allotted to him and release letter from his existing office by 27-12-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Kamrul (2105), Assistant Officer.

C.C. to:

- 1. The Chief Executive Officer for kind information.
- 2. The DMD & CS.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The SEVP & Incharge, Administration Dept.
- 5. The SVP & Incharge, Finance & Accounts Dept.
- 6. Master file
- 7. Office Order file

- The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
- 2. The SEVP (PRT) & Incharge, Dhaka Zone-07.
- 3. The EVP (PRT) & Incharge, Dhaka Zone-13.
- 4. The Incharge, Notun Jurain FPR Centre.
- 5. The Incharge, Gopaldi Org. Office.

ISO 9001:2015 CERTIFIED

December 23, 2020

Office Order No.:261-2020

For the greater interest of the Company, Mr. Kamrul (2105), Assistant Officer, Cash Section, Gopaldi Org. Office, Dhaka Zone-07 is hereby transferred to Cash Section, Notun Jurain FPR Centre, Dhaka Zone-13.

Mr. Kamrul is advised to report his joining to the Incharge, Notun Jurain FPR Centre along with Stationary Items allotted to him and release letter from his existing office by 27-12-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Kamrul (2105), Assistant Officer.